



**CITY OF JOHNSTOWN
CITY COUNCIL AGENDA
PASQUERILLA
CONFERENCE CENTER**

City Council

Frank Janakovic, Mayor
Michael Capriotti, Deputy Mayor
Charles Arnone
Ricky Britt
Laura Huchel
Rev. Sylvia King
Marie Mock

WEDNESDAY, JANUARY 12, 2022

CONFERENCE CENTER TOUR – 5:00 PM

REGULAR MEETING – 6:00 PM

CALL TO ORDER:

INVOCATION:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF MINUTES:

1. Regular meeting minutes of November 10, 2021
2. Special meeting minutes of November 22, 2021
3. Public hearing of December 8, 2021
4. Regular meeting minutes of December 8, 2021

PROCLAMATIONS, AWARDS, HONORS, RESOLUTIONS OF RECOGNITION:

- a) The Mayor will recognize Police Officer Melissa Nagle for life-saving actions taken.

PUBLIC COMMENT – AGENDA ITEMS ONLY (Limit 5 minutes)

REPORTS:

1. CITY MANAGER
2. MAYOR
3. CITY SOLICITOR
4. CITY ENGINEER
5. COUNCIL UPDATES/ NEIGHBORHOOD LIAISONS
 - a) Planning Commission meeting minutes of December 1, 2021

PETITIONS:

ORDINANCES FOR FINAL READ:

1. Land Bank – A land bank is a governmental nonprofit entity established to assemble, temporarily manage, and dispose of vacant land for the purpose of stabilizing neighborhoods and encouraging re-use or redevelopment of urban property. A land bank will purchase properties that have been foreclosed upon and maintain, assemble, facilitate redevelopment of, market, and dispose of the land-banked properties. A land bank may also maintain foreclosed property that it does not own, provided it charges the owner of the property the full cost of the service or places a lien on the property for the full cost of the service.

The proposed Ordinance designates the Johnstown Redevelopment Authority as the land bank for the City by adopting an intergovernmental agreement between the City and JRA. The City has agreed to fund the land bank with \$50,000 from the 2021 capital fund, \$100,000 from the 2022 capital fund and \$50,000 from the 2023 capital fund. Theoretically, the land bank will be self-sustaining after that as properties are resold, however, the need for future funding from the City is likely.

BILL NO. 1 OF 2022 - AN ORDINANCE AUTHORIZING THE DESIGNATION OF JOHNSTOWN REDEVELOPMENT AUTHORITY AS THE LAND BANK FOR THE CITY OF JOHNSTOWN.

Recommended Action – Make a motion to grant final approval to Bill No. 1 adopting an intergovernmental agreement designating the Johnstown Redevelopment Authority as the land bank for the City of Johnstown.

ORDINANCES FOR FIRST READ:

1. Local Taxpayer Bill of Rights – Act 50 of 1998 required municipalities levying certain eligible taxes to adopt rules and regulations for the administration of those taxes. Johnstown adopted the required rules under Resolution No. 8535 dated 3/24/1999. The Act has since been amended. An Ordinance is now required for compliance.

BILL NO. 2 OF 2022 - AN ORDINANCE AMENDING AND RESTATING THE LOCAL TAXPAYERS BILL OF RIGHTS ADOPTED ON MARCH 24, 1999, BY AMENDING CERTAIN SECTIONS PERTAINING TO RULES AND REGULATIONS, DISCLOSURE STATEMENT, AND ADOPTING A FORM OF TAXPAYER PETITION AND ADOPTING ADMINISTRATIVE APPEAL PROCEDURES; AND AMENDING AND RESTATING THE POWERS AND DUTIES OF THE FINANCE DIRECTOR IN THE BUSINESS PRIVILEGE TAX ORDINANCE.

Recommended Action - Grant tentative approval to Bill No. 2 of 2022 adopting a restated Local Taxpayer Bill of Rights.

2. Property Maintenance Ordinances – The staff has completed revisions to the Abandoned Vehicle Ordinance that will allow city staff to enter the property and remove the vehicle.

BILL NO. 3 OF 2022 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JOHNSTOWN, PENNSYLVANIA, AMENDING CHAPTER 468 OF THE CODIFIED ORDINANCES OF THE CITY OF JOHNSTOWN TITLED “JUNKED AND/OR ABANDONED MOTOR VEHICLES” BY AMENDING THE DEFINITIONS AND AMENDING THE ENFORCEMENT PROVISION.

Recommended Action – Grant tentative approval to Bill No. 3 of 2022 amending Chapter 468 of the Codified Ordinances of the City of Johnstown.

RESOLUTIONS:

1. Locust Street Parking Lot – An RFP was issued for the design of the Locust Street parking lot. Six responses were received.

CJL Engineering	\$18,000
Keller Engineers	\$19,000
TranSystems (Kimball)	\$21,910
Stiffler McGraw	\$28,700
H. F. Lenz Company	\$44,390
EADS Group	\$24,900

The Request for Proposals outlined the selection criteria that would be considered when reviewing the proposals including the overall quality of the proposal, consultant qualifications and experience, recommendations of previous clients, experience in similar project design, and the cost of design. All firms that submitted proposals were deemed to be fully qualified and reputable and satisfied the above criteria. The proposal submitted by CJL Engineering was selected.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JOHNSTOWN, PENNSYLVANIA ENTERING AN AGREEMENT WITH CJL ENGINEERING FOR DESIGN OF IMPROVEMENTS TO THE LOCUST STREET PARKING LOT AND AUTHORIZING THE INTERIM CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE SAME

Recommended Action – Adopt the proposed Resolution approving an agreement with CJL Engineering for the design of the Locust Street parking lot.

2. City Manager – City Council has completed its consideration of candidates for the City Manager position and expects to make an announcement and adopt a Resolution approving an employment agreement.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JOHNSTOWN, PENNSYLVANIA APPROVING AN EMPLOYMENT AGREEMENT BETWEEN THE CITY OF JOHNSTOWN AND (PERSON TO BE NAMED) FOR A TERM COMMENCING JANUARY 31, 2022 AND CONTINUING THROUGH THE FIRST MONDAY IN JANUARY 2024 AT A YEARLY SALARY OF (TO BE ANNOUNCED) AS PER, AND CONTINGENT UPON THE TERMS OF THE AGREEMENT BETWEEN THE PARTIES AND A SATISFACTORY BACKGROUND CHECK OF THE CANDIDATE.

Recommended Action – Adopt the proposed Resolution approving an employment agreement for a City Manager effective January 31, 2022.

NEW BUSINESS:

1. Johnstown Planning Commission – The terms of Barry Gallagher and Peter Vizza expire at the end of January 2022. Mr. Vizza does not wish to be reappointed.

Recommended Action – Adopt a motion appointing _____ and _____ to new four-year terms on the Johnstown Planning Commission, expire 1/31/2026.

2. Johnstown Zoning Hearing Board – The term of Raymond Gaydos expires at the end of January 2022.

Recommended Action – Adopt a motion appointing _____ to a new three-year term on the Johnstown Zoning Hearing Board, expires 1/31/2025.

OLD BUSINESS:

1. Chickens – Christine Dahlin recently sought a relaxation of the regulations governing chickens. The matter was referred to staff for a recommendation. Staff disagrees with the premise of several points raised by Ms. Dahlin and will discuss with Council.

Recommended Action – Dependent on discussion.

2. Conference Center – Council members will have participated in a tour of the conference center prior to tonight’s meeting. The City Engineer will discuss with Council issues regarding the building.

Recommended Action – Dependent on discussion.

DEPARTMENT REPORTS:

1. Public Works
2. Police Department
3. Fire Department
4. Community Development
5. Codes Enforcement

PUBLIC COMMENT - NON-AGENDA ITEMS (LIMIT 3 MINUTES):

RECESS/ADJOURNMENT:

NEXT SCHEDULED COUNCIL MEETING – February 9, 2022 AT 6:00 PM

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled meeting at City Hall, located at 401 Main Street, Johnstown, Pa.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Hall (814) 539-2504 ext. 102. Notification 48-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.