



**CITY OF JOHNSTOWN
CITY COUNCIL AGENDA
ANTHONY C. TRUSCELLO
COUNCIL CHAMBERS
WEDNESDAY, SEPTEMBER 14, 2022**

City Council

Frank Janakovic, Mayor
Michael Capriotti, Deputy Mayor
Charles Arnone
Ricky Britt
Laura Huchel
Rev. Sylvia King
Marie Mock

REGULAR MEETING - 6:00 PM

CALL TO ORDER:

INVOCATION:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF MINUTES:

1. Special meeting minutes of August 30, 2022
2. Regular meeting minutes of August 10, 2022

PROCLAMATIONS, AWARDS, HONORS, RESOLUTIONS OF RECOGNITION:

None

PUBLIC COMMENT - AGENDA ITEMS ONLY (Limit 5 minutes)

REPORTS:

1. CITY MANAGER
2. MAYOR
3. CITY SOLICITOR
4. CITY ENGINEER
5. COUNCIL UPDATES/ NEIGHBORHOOD LIAISONS

PETITIONS:

ORDINANCES FOR FINAL READ AND ADOPTION:

1. **Bill No. 12 of 2022 - Wage & Salary Ordinance Amendments** - There are three wage amendments, resulting in a payroll savings to the 2022 budget of \$12,048.32. First, the salary for the new Codes Manager/Building Code Official must be established. Secondly, included with the budget amendment is a slight wage increase for the three Codes Officers. Finally, the position of Residential Construction Coordinator is eliminated. The duties of that position will be incorporated with the Codes Director position and three other existing positions in the Community and Economic Development Department. Council approved first read of the amendments 5-0 at the August Council meeting.

BILL NO. 12 OF 2022 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JOHNSTOWN AMENDING ORDINANCE NO. 5322 ADOPTED DECEMBER 8, 2021, AMENDED ON MARCH 9, 2022 AND APRIL 20, 2022, AMENDING THE SALARIES AND WAGES TO BE PAID TO CERTAIN EMPLOYEES OF THE CITY OF JOHNSTOWN FOR THE CALENDAR YEAR 2022

Recommended Action - Make a motion to grant final approval to Bill No. 12 of 2022, amending the Wage & Salary Ordinance.

2. **Bill No. 13 of 2022 - Peddlers and Solicitors Ordinance Amendment** - The proposed amendment will update outdated language and terms within the City's ordinance that regulates temporary and transient business owners who wish to do business in the City. Staff has made updates to the proposed ordinance based upon discussion with Council at the July meetings. Council approved first read of the amendment 5-0 at the August Council meeting.

BILL NO. 13 OF 2022 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JOHNSTOWN AMENDING ORDINANCE NO. 4390, PASSED SEPTEMBER 10, 1986, ORDINANCE NO. 4670, PASSED JULY 13, 1994, ORDINANCE NO. 4698, PASSED DECEMBER 21, 1994, ORDINANCE NO. 4937, PASSED APRIL 28, 2004, ORDINANCE NO 5148, PASSED MAY 14, 2014, AND ORDINANCE NO. 5198 PASSED APRIL 20, 2016, AS CODIFIED AT CHAPTER 834 PEDDLERS AND SOLICITORS OF THE CITY'S CODIFIED ORDINANCES, TO REVISE AND UPDATE THE CITY OF JOHNSTOWN'S TERMS AND CONDITIONS FOR VENDOR PERMITS AND RELATED MATTERS

Recommended Action - Make a motion to grant final approval to Bill No. 13 of 2022, amending Chapter 834 of the Home Rule Charter regulating peddlers, solicitors and vendors.

3. **Bill No. 14 of 2022 - Budget Amendment** - The budget amendment transfers one million dollars of revenue from the American Rescue Plan Act (ARPA) from the sewer lateral fund account to the lost revenue account. On the advice of the City auditors, ARPA revenue to fund the sewer lateral program needs to be lost revenue to be able to lend the funds to residents. The terms and mechanics of the sewer lateral program remain the same as proposed. However, following approval of the proposed amendment, the funding for the program will now be in the lost revenue category. Council approved first read of the amendment 6-0 at the special Council meeting on August 30th.

AN ORDINANCE AMENDING ORDINANCE 5321 PASSED FINALLY ON DECEMBER 8, 2021, AND AMENDED ON JULY 13, 2022, AS THE CITY OF JOHNSTOWN ANNUAL 2022 BUDGET, TO REFLECT ADDITIONAL INCOME AND EXPENDITURES OF THE GENERAL AND AMERICAN RECOVERY FUNDS, FOLLOWING PUBLIC NOTICE AND A PUBLIC HEARING

Recommended Action - Make a motion to grant final approval to Bill No. 14 of 2022, amending the City's 2022 budget to reclassify funding intended for the sewer lateral program.

ORDINANCES FOR FIRST READ:

None

RESOLUTIONS:

Approving a Paving Contract with Quaker Sales Corporation - The City Public Works Department and City Engineer solicited bids for a fall paving project that will include parts of seven City owned roadways. The work is included as a line item in the 2022 budget. The low bid of \$533,239.90 will be a savings of approximately \$75,000 versus what the City staff budgeted for the project. The notice to proceed will be given to the contractor immediately upon approval by Council so the work can be completed this fall.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JOHNSTOWN, PENNSYLVANIA AUTHORIZING THE CITY MANAGER TO SIGN ALL DOCUMENTS NECESSARY TO EXECUTE AN AGREEMENT WITH QUAKER SALES CORPORATION AWARDDING CONTRACT 2022-04 MISCELLANEOUS PAVING PROJECT (SUPPES AVENUE, HAMMER AVENUE, TILLMAN AVENUE, BRUSH AVENUE, DUWELL STREET, HOFFMAN AVENUE, EFFIE ALLEY, GREGG AVENUE, SEMINARY LANE, LINCOLN STREET, LOCUST STREET, MARKET STREET, JACKSON STREET, AND MAIN STREET)

Recommended Action - Make a motion to approve the resolution awarding a contract to Quaker Sales Corporation for the fall paving program in the amount of \$533,239.90.

Correction of 2022 Meeting Minutes and Resolution Numbers - Meeting minutes and resolutions from April through August need to be corrected. There was a miscommunication between the City and Sargent's reporting services on the resolution numbers. Two resolutions were not assigned a number. The issue has been resolved, and the correct resolution numbers are attached to the resolution.

A RESOLUTION OF THE CITY OF JOHNSTOWN, CAMBRIA COUNTY, PENNSYLVANIA CORRECTING 2022 RESOLUTION NUMBERS AND AMENDING THE CITY COUNCIL MEETING MINTUES OF APRIL 5, 2022, APRIL 20, 2022, MAY 11, 2022, JUNE 8, 2022, JULY 12, 2022, AND AUGUST 10, 2022 TO REFLECT THE SAME

Recommended Action - Make a motion to approve a resolution correcting resolution numbers and amending the City Council meeting minutes.

Adoption of the Cambria County Hazard Mitigation Plan - The Cambria County Commissioners and Cambria County Department of Emergency Services have completed an update to the Cambria County Hazard Mitigation Plan. Under the Federal Disaster Mitigation Act of 2000, the City is required to adopt the plan in order to be eligible for, and receive federal disaster funding during or after a presidentially declared disaster.

The plan is complete and in the process of being adopted by other Cambria County municipalities. This is a service the County provides free of charge to its municipalities. The City incurred no costs for the development of the plan.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JOHNSTOWN, CAMBRIA COUNTY, PENNSYLVANIA ADOPTING THE 2022 CAMBRIA COUNTY HAZARD MITIGATION PLAN

Recommended Action - Make a motion to approve the adoption of the 2022 Cambria County Hazard Mitigation Plan.

Contract with Bishop McCort for Use of Sargent's Stadium at the Point and Roxbury Park - The proposed resolution authorizes the City Manager to execute an agreement with Bishop McCort Catholic School for the use of City athletic facilities at Sargent's Stadium at the Point and Roxbury Park. The contract establishes fees for use of the facilities, insurance requirements, times for when the facilities and lighting may be used, advertising provisions and concession rights. The contract will cover a period of two years through the fall of 2024.

A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF JOHNSTOWN, CAMBRIA COUNTY, PENNSYLVANIA AUTHORIZING AND DIRECTING THE CITY MANAGER AND/OR HIS DESIGNEE TO ENTER INTO AN AGREEMENT WITH BISHOP MCCORT CATHOLIC SCHOOL FOR USE OF SARGENT'S STADIUM AT THE POINT AND ROXBURY PARK

Recommended Action - Make a motion to approve the resolution authorizing the City Manager to execute a contract between Bishop McCort Catholic School and the City of Johnstown for use of City athletic facilities at Roxbury Park and Sargent's Stadium at the Point.

PennDot Winter Maintenance Agreement - The proposed five year agreement establishes an exchange of service between the Pennsylvania Department of Transportation and the City Public Works Department for snow and ice removal services. PennDot will pay the City \$62,330 in the first year of the agreement to remove snow and ice from a pre-approved list of PennDot roadways. The total mileage of the roadways covered is thirty. In year five, the agreement will pay the City \$67,469.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JOHNSTOWN, PENNSYLVANIA AUTHORIZING AND DIRECTING THE CITY MANAGER TO SIGN A WINTER TRAFFIC SERVICES AGREEMENT WITH THE COMMONWEALTH OF PENNSYLVANIA THROUGH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR THE WINTER SEASONS OF 2022-2023; 2023-2024; 2024-2025; 2025-2026; and 2026-2027

Recommended Action - Make a motion to approve the five year winter maintenance agreement with PennDot.

Approving a Contract with Edmunds Govtech Inc. for New Software - The 2022 budget includes funding to purchase new enterprise computer software for the City. Seven to nine months will be needed for the new software to be fully functional. This includes time for installation, data conversion and staff training. The cost of the software is \$131,315.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JOHNSTOWN, PENNSYLVANIA, AUTHORIZING AND DIRECTING THE CITY MANAGER AND/OR ANY OF HIS DESIGNEES TO ENTER INTO A CONTRACT WITH EDMUNDS GOVTECH, INC. TO INSTALL NEW ENTERPRISE SOFTWARE AND CONVERT DATA TO NEW SYSTEM

Recommended Action - Make a motion to approve the software contract with Edmunds Govtech Inc. in the amount of \$131,315.

Approving an Amendment to the City of Johnstown Civil Service Rules and Regulations - The Civil Service Commission and the Johnstown Police Department wish to update the Civil Service rules to

accept police officer candidates who have not yet undertaken Act 120 training. Candidates would still need to pass all required training and requirements prior to serving as a police officer for the City.

The current recruiting climate for police officers is very difficult and challenging. This change is aimed at broadening the recruiting pool of potential candidates. Under the terms of this change, candidates who are provided required training by the City would be required to work as a City police officer for a set period of time, or reimburse the City for training costs should they leave early.

A RESOLUTION, OF THE CITY COUNCIL OF THE CITY OF JOHNSTOWN, CAMBRIA COUNTY, PENNSYLVANIA APPROVING AMENDMENTS TO THE CITY OF JOHNSTOWN CIVIL SERVICE RULES AND REGULATIONS

Recommended Action - Make a motion to approve the amendment to the Civil Service rules and regulations.

NEW BUSINESS:

OLD BUSINESS:

DEPARTMENT REPORTS:

1. Public Works
2. Police Department
3. Fire Department
4. Finance
5. Community Development
6. Code Enforcement

PUBLIC COMMENT - NON-AGENDA ITEMS (LIMIT 3 MINUTES):

RECESS/ADJOURNMENT:

NEXT REGULARLY SCHEDULED COUNCIL MEETING - October 12, 2022 at 6:00 p.m.

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled meeting at City Hall, located at 401 Main Street, Johnstown, Pa.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Hall (814) 539-2504 ext. 102. Notification 48-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.