



City of Johnstown Street Vendor Registration Form

Applications submitted less than seven (7) days prior to the event start date will result in a \$40 fine.

All licenses are specific to one (1) stand and/or owner, and are limited to one (1) trailer or one (1) continuous roof/tent, no larger than 10' x 20'. You are required to have a license for each stand, whether side-by-side or separate. In addition to the guidelines on your specific application, please note the following in regard to your Vendor License:

- Vendor Licenses are not transferable and are non-refundable.
- **All licenses are subject to suspension and/or revocation for failure to follow all local, state, and/or federal laws and guidelines.**
- Vendors are required to display, list, or tag the pricing(s) for all food, beverages, and/or merchandise provided. Failure to provide said pricing(s) is subject to the suspension and/or revocation of license.
- All food stands are required to have potable water, the ability to heat or keep water warm for utensil washing with sanitizing solution, soap & towels for hand washing, and a certificated fire extinguisher. Heating and refrigeration units must be capable of holding hot foods at or over 135°F and cold foods at or below 41°F.
- All equipment must meet the standards for Mobile Food Facilities as regulated by the Pennsylvania Department of Agriculture.
- **All food vendors must display ServSafe certificate on site.**

Applicants must provide the following information/attachments along with the completed registration form. Applications missing these required documents may be rejected:

- Completed registration form and check for applicable license fee(s).
- A copy of PA Food Employee certification card for supervising staff person.
- Proof of location approval (lease agreements, letter, etc.)
- A detailed listing of proposed foods and/or menu

The above documentation is required for an application to be considered.

Please provide all applicable information and return with appropriate payment. You will be notified within 5 – 10 business days of submission of the status of your application. Feel free to contact the City at 814.539.2504 with any questions or concerns you may have.

Indemnity Agreement

The undersigned entity agrees:

(a) To the fullest extent permitted by law, the undersigned entity shall defend, indemnify and hold harmless the City of Johnstown, Pennsylvania and its agents, employees and representatives from and against all liabilities, claims, damages, losses and expenses, including, but not limited to: (i) claims of property damage; (ii) claims of personal injury to the undersigned entity's employees, agents, customers or invitees; (iii) claims of personal injury to other parties; and (iv) reasonable attorney's fees, whether incurred as the result of a third party claim or to enforce this agreement.

(b) The above indemnification obligations shall not be limited in any way by any provision of insurance by any party or by any limitation on the amount or type of damages, compensation or benefits payable by or for the undersigned entity under workers' compensation or other employee benefits act.

Signature _____

Date _____



City of Johnstown Street Vendor Registration Form

A Street Vendor License is required for all on-street food, beverage, and/or merchandise vendors/stands in the City. All licenses are specific to one (1) stand and/or owner, and are limited to one (1) trailer or one (1) cart. You are required to have a license for each stand, whether side-by-side or separate. **Each stand must have a valid license on display.**

1. Vendor Set-Up Information

Event Name or Location(s): _____ Date(s) _____

2. General Information

Business Name: _____

Soc. Sec. # or Federal ID #: _____ Tax ID #: _____

Business Address: _____

Mailing Address (if different than above): _____

Business Phone: _____ Cell Phone: _____ EMAIL: _____

Type of Organization: Sole Proprietorship Partnership Corporation

Association Fiduciary *Date Incorporated: _____

Nature of Business: Food/Beverage Retail Service *State: _____

Owner's Name: _____

Owner's Address (if different than above): _____

Owner's Phone: _____ Cell Phone: _____

3. Name of Person Managing Stand

Name: _____

Address: _____

Phone Number: _____

License Fees

Daily License: Number of Days: _____ X \$20.00 per day = \$ _____ Amount Due

Monthly License**: \$100.00 _____

Annual License: \$250.00 _____

Subject to meet all applicable requirements and monthly renewal(s)

Checks or Money Orders to be made payable to: **City of Johnstown**

Check box to pay online via Credit Card EMAIL: _____

If you choose this option, online bill pay instructions will be sent to the email address provided above.

I, _____, verify that the statements made in the foregoing application are true and correct and to the best of my knowledge, information, and belief. I understand that false statements herein made are subject to the penalties of 18PA C.S. 4906 relating to false reports to Law Enforcement Authorities.

Name: _____ Date: _____

Signature: _____