



**CITY OF JOHNSTOWN
PLANNING COMMISSION
REGULAR MEETING AGENDA**

**ANTHONY C. TRUSCELLO
COUNCIL CHAMBERS**

WEDNESDAY, May 1, 2024 5:00 PM

Planning Commission

James Carthew - Chairman
James White - Vice Chairman
Laura Huchel
Donald Buday
Tomas Casals
Chad McLaren
Michael Grandinetti

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PUBLIC COMMENT - AGENDA ITEMS ONLY (LIMIT 3 MINUTES)

APPROVAL OF MINUTES:

1. Approval of minutes of the April 3, 2024 Planning Commission meeting.

ACTION ITEMS: NONE

OLD BUSINESS:

SITE PLAN REVIEW - 641 Railroad Street

Planning commission reviewed the site plan and provided comments with regard to the lack of off-street parking spaces on the property and a dining plan to evaluate zoning ordinance requirements. In addition, the requirement of an Agreement to offer and provide off-street parking on an adjacent property. The developer has since provided an updated submission on March 26, 2024, which the City Staff is reviewing.

IMPROVEMENTS TO ZONING MAPS

City reported that the County GIS software will be utilized in a manner yet to be determined for the creation of zoning maps as well as other date for the City.

PUBLIC SAFETY BUILDING NEEDS ASSESSMENT

Chairman Carthew provided an estimated budget for JPD renovations to the Public Safety Building document for review and comment. City administration currently reviewing the document.

COMPREHENSIVE PLAN

- a. A draft of the Comprehensive Plan has been submitted to the Planning Commission for their review. Planning Commission review comments to be incorporated and an updated draft RFP to be provided.
- b. City Administration has proposed the creation of a Steering Committee to assist in the execution of the comp plan. Planning Commission is asked to designate one commissioner to represent the Planning Commission on the committee. It was approved that Chairman Carthew will represent the Planning Commission for the Steering Committee.
- c. The Comprehensive Plan RFP was sent out on April 8, 2024 with a per-submission meeting held on April 22, 2024, which outlined the RFP to the six (6) different groups

in attendance on the Teams call. Ethan Imhoff, Nina Ndichu and Jim Carthew were on the call presenting the City. Questions were asked and answered with discussion. Additional questions will be received until May 3rd and the RFI is due on May 17, 2024. As the questions are received and compiled, the Planning Commission has requested the opportunity to review and respond.

ZONING EXAMINATIONS: COOPERSDALE

Planning Commission has expressed interest in examining the zoning designations of various City neighborhoods to recommend improvements parallel to the anticipated new Comprehensive Plan. The third neighborhood to be reviewed is Coopersdale.

CITY STAFF REPRESENTATION

Until the position of Assistant City Manager and/or Zoning Officer is filled, a member of the Planning Commission to be selected as Secretary. With no volunteers or nominations the Planning Commission is recommending that the City Administration provide staff for secretarial duties for the Planning Commission or provide a stenographer.

PUBLIC COMMENT - NON-AGENDA ITEMS (LIMIT 3 MINUTES)

RECESS/ADJOURNMENT:

Copies of all documents subject to disclosure that relate to any item of business referred to on the agenda are available/or public inspection the Friday before each regularly scheduled meeting at City Hall, located at 401 Main Street, Johnstown, Pa.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Hall (814) 539-2504 ext. 102. Notification 48-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

