

CITY OF JOHNSTOWN, CAMBRIA COUNTY

ASSISTANT CITY MANAGER

Resumes will be accepted until December 27, 2024, for the position of Assistant City Manager. Johnstown is a Home Rule community, 5.8 sq. miles in southern Cambria County, Pennsylvania; 75 miles east of Pittsburgh, population of 19,195, with 95 full time and 16 part time employees, \$20 million dollar budget. The successful candidate will be responsible for managing various aspects of City administration including, but not limited to hiring and training employees, budget formulation, management of databases, public administration, grant management and governmental processes.

The ideal candidate will possess a bachelor's degree in public administration or a related field, 3 years of relative experience; strong understanding of governmental policies and procedures as they pertain to municipalities in Pennsylvania, leadership skills, excellent communication and planning skills. Salary of \$85,000 per annum with a full benefit package.

Send resume with 3 professional references to: City Manager, City of Johnstown, City Hall Room 102, 401 Main Street, Johnstown, PA 15901. EOE