

**CITY OF JOHNSTOWN, PENNSYLVANIA
RESOLUTION NO. 10694**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JOHNSTOWN, PENNSYLVANIA, TO ADD THE POSITION OF ACCOUNTS RECEIVABLE SPECIALIST TO THE FINANCE DEPARTMENT AND APPROVE SALARY COMPENSATION.

WHEREAS, the City of Johnstown is committed to promoting transparency, efficiency, and accountability in the management of municipal resources; and

WHEREAS, the Finance Department plays a critical role in overseeing accounts receivable and maintaining accurate and secure records that satisfy legal and regulatory requirements; and

WHEREAS, the position of Accounts Receivable Specialist would provide the Finance Department with focused expertise and lead to increased efficiency and streamline processes and improve workflow and proactively manage delinquent accounts, reducing the likelihood of bad debt write-offs; and

WHEREAS, in essence, a dedicated accounts receivable position represents an investment that can potentially pay for itself by optimizing revenue collection and minimizing bad debt, ultimately strengthening the city's financial position.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Johnstown:

1. The establishment of the position of Accounts Receivable Specialist in the Finance Department is hereby approved.
2. The annual salary by the City Manager commensurate with the knowledge, skills, and abilities of the selected candidate.
3. The City Manager is directed to take all necessary steps to implement this resolution, including but not limited to, the recruitment process for this essential role, the allocation of appropriate budgetary resources, and ensuring that all procedural requirements are met to onboard the new Specialist effectively.
4. This resolution shall take effect immediately upon passage.

RESOLVED AND ADOPTED: July 9, 2025


ADOPTED:

By the following Vote:

Yeas: Mr. Aronoe, Mr. Britt, Mayor Janakovic, Mr. Clark, Mrs. Mock, Rev. King, Ms. Huchel

Nays:

Absent:



Frank J. Janakovic, Mayor
Sylvia King, Deputy Mayor

ATTEST:

I do hereby certify that the foregoing is a true and correct copy of Resolution No. **10694** as the same by the City Council of the City of Johnstown, Pennsylvania.

Arturo Martynuska, City Manager