

CITY OF JOHNSTOWN, CAMBRIA COUNTY, PENNSYLVANIA

RESOLUTION NO. 10743

MOVED BY COUNCILPERSON: Mock

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JOHNSTOWN, PENNSYLVANIA, APPOINTING THE CAMBRIA COUNTY TREASURER AS REAL ESTATE TAX COLLECTOR FOR THE CITY OF JOHNSTOWN, AND DIRECTING THE CITY MANAGER AND/OR HIS DESIGNEE(S) TO SIGN ALL DOCUMENTS AND TAKE ANY/ALL OTHER ACTIONS NECESSARY TO ENTER INTO AN AGREEMENT FOR THE COLLECTION OF REAL ESTATE TAXES.

WHEREAS, the Cambria County Treasurer has expressed a desire to serve as the Real Estate Tax Collector for the City of Johnstown; and

WHEREAS, the City Council of the City of Johnstown has determined that having the real estate tax collected by an agency within Cambria County will improve customer service to the taxpayers.

NOW, THEREFORE, BE IT RESOLVED, that the Cambria County Treasurer is hereby appointed the Real Estate Tax Collector for the City of Johnstown; and

BE IT FURTHER RESOLVED, that the City Manager and/or his designee is hereby authorized and directed to enter into an Agreement with the Cambria County Treasurer for the collection of real estate taxes

RESOLUTION SECONDED BY COUNCILPERSON: Clark

Roll Call:

Mock			King			Clark			Janakovic			Britt			Arnone			Huchel		
Y	N	A	Y	N	A	Y	N	A	Y	N	A	Y	N	A	Y	N	A	Y	N	A
✓			✓			✓			✓			✓			✓			✓		

ADOPTED: December 10, 2025

ATTEST: I do hereby certify the foregoing is a true and correct copy of resolution No. 10743, as the same by the City Council of the City of Johnstown, Pennsylvania.

Frank Janakovic  
Frank Janakovic, Mayor or Rev. Sylvia King Dep. Mayor

Arturo Martynuska  
Arturo Martynuska, City Manager



## AGREEMENT

THIS Agreement is made and entered into this 10 day of December, 2025, by and between the **CITY OF JOHNSTOWN**, having administrative offices at City Hall, 401 Main Street, Johnstown, Pennsylvania 15901, hereinafter referred to as "City,"

A

N

D

**COUNTY OF CAMBRIA**, a political subdivision of the Commonwealth of Pennsylvania, having administrative offices at 200 South Center Street, Ebensburg Pennsylvania 15931, hereinafter referred to as "County."

### BACKGROUND:

In accordance with Act 115 of 2011, amending the Act of May 25, 1945, (P.L. 1050, No. 394), City agrees to the appointment of County and the Office of County Treasurer as collector of real estate taxes for the City and County. County Treasurer agrees to accept the appointment to collect taxes and agrees to do so on the terms set forth herein.

**NOW, THEREFORE**, intending to be legally bound hereby, the parties agree as follows:

1. **Appointment as Agent.** City appoints County and County Treasurer to act as depository for City for the purpose of receiving and collecting all taxes levied upon real estate by City and County. County and County Treasurer accept the appointment as tax collector and depository and agree to use the best efforts to collect taxes and abide by the terms set forth herein.

2. **Term.** The term of this Agreement shall begin January 1<sup>st</sup>, 2026, and shall extend through December 31<sup>st</sup>, 2026. This Agreement shall automatically renew at the end of this term, unless terminated by either party.

3. **Collection and Payment Over.**

a. County Treasurer shall keep a correct account of all monies collected as taxes and, on or before Monday of each week, shall provide a true and verified statement, in writing, to the City, giving names of all persons and entities taxed, the amounts collected from each, the discounts granted and penalties applied, and the total amount of taxes received.

b. County, on or before Thursday of each week, shall pay over to the City all monies collected as taxes during the previous week on behalf of the City. Funds will be electronically wired directly to the financial account designated by the City.

c. County Treasurer, on or before the 15<sup>th</sup> day of each January, shall prepare a final and complete settlement of all taxes collected for the prior calendar year for review, certification, and submittal by the City and County and deliver a copy of same to the City.

d. County Treasurer shall perform administrative duties on behalf of the City in respect to the collection of real estate taxes, such as, but not limited to, issuance of tax certifications, database maintenance of taxable parcels, telephone and mail inquiry, etc. The duplicates of the City are open to inspection by the taxing district at any time. Retention and Disposition Schedule promulgated under the Municipal Records Act, 53 Pa.C.S.A. §1381, et seq. County Treasurer's Office will retain records based on the aforesaid Act on behalf of the City.

e. Certifications for real estate may be requested of County Treasurer, who will provide certification tax receipts in person, by mail, fax, and email, as requested. Charges for certification shall be as established by enactment of the City. The fee expected to be established at the initiation of this Agreement is \$10.00 per certification, but this may be modified by the City.

f. The Local Tax Collection Law requires the tax collector to furnish a receipt for all payments. Where payment is made by mail, a receipt is required only when the taxpayer encloses with the payment a self-addressed stamped envelope for the return of the receipt. County Treasurer's Office will furnish tax receipts by mail, when an envelope is provided by the taxpayer. Faxed and emailed copies will be provided by the County Treasurer to the taxpayer at no charge, on reasonable request of the taxpayer or his/her agent.

g. The property owner may make their payment by mail to the County Treasurer's Office, or they may deliver their payment in person to the Cambria County Courthouse. In addition, the taxpayer may make payment online using a credit or debit card through Value Payment Systems. A convenience fee of 2.75% for credit card payments, 1.20% for consumer debit cards, or 3.00% for corporate and international cards of the payment amount will be charged by Value Payment Systems, with a minimum convenience fee of \$3.95. An additional \$1.00 software service fee will be added to the convenience fee.

4. **Reimbursement for Expenses.** City shall reimburse County for one half of all costs associated with mailing; i.e., postage, envelopes, etc. City is responsible for 100% of printing costs associated with printing the tax bills.

5. **Compensation from the City.** Since the County, in cooperation with the County Treasurer, will be collecting real estate taxes owed to the City, City shall compensate County at a rate of \$3.90 per parcel for the first 2,500 parcels, with a minimum payment of \$550.00 per year. For every parcel over 2,500, City will compensate County at a rate of \$1.90 per parcel.

6. **Compliance with the Law.** The parties shall provide all tax collection services and otherwise comply with all applicable laws of the Commonwealth of Pennsylvania pertaining to the collection of taxes, including the Local Tax Collection Law, Act of May 25, 1945, P.L. 1050, 72 P.S. §5511.1, et seq.

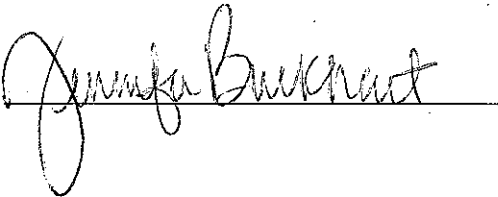
7. **Surviving Responsibilities.** County Treasurer remains responsible, under the Local Tax Collection Law, to annually make final and complete settlement with the taxing districts (City and County), for all taxes collected by County Treasurer. In this regard, County Treasurer agrees to make final and complete settlement with the taxing districts for all taxes collected on behalf of the taxing districts by County Treasurer. County shall supply bonds required by law on behalf of the tax collector.

8. **Authorization by City.** The parties acknowledge that the City's Council has authorized the appointment of the County and the County Treasurer to act as depository or agent for the collection of real estate taxes for the City and County on DEC 10, 2025.

9. **Headings.** The headings preceding the paragraphs and sections of this Agreement are inserted for convenience only and shall have no effect in determining the rights or obligations of the parties.

**IN WITNESS WHEREOF**, the parties have set their hands and seals the date and year first written above.

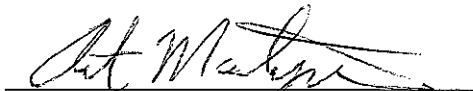
ATTEST:

  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Alex Ashcom, Chief Clerk

CITY OF JOHNSTOWN

  
\_\_\_\_\_  
Art Martynuska, City Manager

COUNTY OF CAMBRIA

\_\_\_\_\_  
Scott W. Hunt, President

\_\_\_\_\_  
Keith Rager, Commissioner

\_\_\_\_\_  
Thomas C. Chernisky, Commissioner

